

# **DIRECTIONS TO APPLY FOR A BIRTH CERTIFICATE**

## **YOU WILL NEED:**

1. "APPLICATION TO LOCAL REGISTRAR FOR COPY OF BIRTH RECORD"
2. A COPY OF YOUR PHOTO IDENTIFICATION WILL BE NEEDED
3. ANY COURT PAPERS PERTAINING TO CUSTODY (IF APPLICABLE)
4. CHECK/MONEY ORDER FOR \$10.00 PER COPY

## **NEXT**

1. COMPLETE APPLICATION
2. PUT APPLICATION/COPY OF ID/CHECK OR MONEY ORDER IN ENVELOPE AND PLACE IN MAIL SLOT IN THE FRONT DOOR AT 3 BROADT ST

**OR**

**MAIL TO:**

**VILLAGE OF HAMILTON  
PO BOX 119  
HAMILTON, NY 13346**