

**Village of Hamilton  
Airport/Airpark Commission  
Regular Meeting of February 21, 2012  
4:00pm. , Village Office**

**APPROVED MINUTES**

**Present:** Chairman Carl Albrecht; Commissioners: Roger Rowlett, Keith Watkins, and Harvey Kliman; Administrator Sean Graham; Treasurer Mary Ann Henderson; Mayor Margaret Miller; Trustee Dominick Pangallo

**Public Present:** Reg Wilson, Village Real Estate & HBA.

Chairman Albrecht called the meeting to order at 4:00pm.

**Approval of Agenda:** Add under New Business- Wind Tower Discussion. Agenda was approved as amended.

**Approval of Minutes: Regular Meeting of January 31, 2012:** Chairman Albrecht requested several corrections. Add "Mayor's Rep Designate" after Pangallo under Public Present, change the "d" to "D" in director and add "& PCD Managing Director" in fourth paragraph, and take out the apostrophe in trails under Website Traffic Update. A **motion** was made by Commissioner Rowlett to approve the minutes of November 17, 2011, as amended. The **motion** was seconded by Commissioner Kliman and carried.

**OLD BUSINESS**

**Security Substation:** Administrator Graham reported that there was a conference call with NYS DOT. All projects will be combined into one large project to go out to bid. DOT believes combining will produce more funds. Bids will go out in March 2012.

**Public Relations:** No report.

**Tee Hangar Kit for Sale:** Administrator Graham reported he contacted some pilots on our waiting list and found that it dwindled rapidly. The big concern with the pilots is the cost of fuel. Administrator Graham is recommending not to purchase the kit at this time. All agreed.

**Bargabos Flight School Signage:** Administrator Graham will contact David Grace.

**Town of Madison Non-Voting Member:** Ron Bono was invited to become a non-voting member. He wants to be a voting member. He was unable to attend today's meeting.

**NEW BUSINESS**

**Financial Report/Budget:** Commissioner Kliman reviewed the claims. Treasurer Henderson asked Chairman Albrecht to secure the \$15,000.00 donation from Colgate. Fund 03 shows 79% received, \$299,000.00. Expenses show 79%, 296,000.00. Net Profit is \$2,000.00. Concerns are account 03-5-5610.400 with a \$42, 847.37 deficit, most likely this is due to miscoding. Fund 27 is the capital project's account. There is a freeze on maintenance at the Airport. Future codes

and the numbering of expenses were discussed.

**Triangular parcel by Animal Hospital:** Reg Wilson, representing Frank Matarano from the Hamilton Animal Hospital, was informed that the parcel in question is actually part of the White Estate and cannot be sold until the Village obtains ownership. The Animal Hospital will get first right of refusal at the appraised value.

**Father's Day Pancake Breakfast:** Reg Wilson distributed a map and details of what is planned if the request is granted. The pancake breakfast will take place at the Airport on June 17, 2012, from 7am-1pm. The event will be sponsored by the HBA and Rotary with proceeds to benefit the Rotary's Polio Eradication Program in developing countries. Events scheduled are: airplane rides, helicopter rides, hot-air balloon walk, antique cars, fire truck display, and musical entertainment. Parking will be handled by adults over the age of 18. Porta-johns will be available. A **motion** was made by Commissioner Kliman to approve the Pancake Breakfast proposal. The **motion** was seconded by Commissioner Rowlett and carried.

**Wind Towers:** Administrator Graham stated the FAA has approved the project plan. Commissioner Rowlett does not see a problem, it will not interfere with any current operations or approaches, and stated that it is the pilot's responsibility to be aware of the towers.

Commissioner Kliman stated that Wings Way is now on Google maps.

**Next Meeting will be March 29, 2012, at 4pm, at the Village Office.**

**Adjournment:** There being no other business to come before the Commission, Commissioner Rowlett made a **motion** to adjourn. The **motion** was seconded by Commissioner Kliman and carried. The meeting was adjourned at 5:00pm

Respectfully submitted,  
Kim Taranto