

VILLAGE OF HAMILTON
P.O. Box 119 / 3 Broad Street
Hamilton, NY 13346
Telephone: 315-824-1111 / Fax: 315-824-0922
www.hamilton-ny.gov

Mayor:
Margaret Miller
Trustees:
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Deborah S. Kliman, Ph.D.
Jen Servedio

Clerk Alana Scheckler
Treasurer MaryAnn Henderson
Administrator Sean Graham

February 2015

Dear Vendor,

Thank you for your interest in the 2015 Village of Hamilton Farmers' Market. We welcome you and hope that the weather will be outstanding this year and that your profit will surpass last year's.

Continuing from last year, the market will be advertised from 8:00 am-1:00 pm, but will in fact be open until 2:00 pm for those vendors who wish to stay. East Broad Street will remain closed until 2:00 pm.

Previous 2014 Vendors- Welcome Back! Being a past vendor of the Hamilton Farmers' Market, you may choose to keep the site that you were in or you can choose to be placed in the lottery and be awarded a new location.

In order to ensure and guarantee the same location as last year, please mail in your application with payment so that it reaches our office **on or before Friday, April 10th, 2015**. If your application is **NOT** received by this date, we cannot hold that site, and it will become available for the lottery. If your last year's site was **NOT** suitable for you or your craft and you wish to be placed in the lottery, please indicate that on your application.

New Vendors- A special welcome to you! During the week of April 14th, we will hold a lottery to draw your location for the market. We created this lottery so that you, as a new vendor, are treated fairly on the location of your site. In order to participate in this lottery, your application and payment must be in our office **on or before Friday, April 10, 2015**. If this date has passed, a location will be randomly selected from the remaining once we receive your application.

Applicants will not be able to request particular locations. People who must have a site with electrical access will need to specify that on their application. We cannot honor requests for shaded locations, so any vendors interested in shade will need to provide their own tent or canopy. All vendors will be notified by mail with a permit and map showing their location.

The Fourth of July parade and festivities will be held on Saturday, July 4th, 2015. You will receive separate information from the Fourth of July Committee regarding the market.

If you have any questions regarding the Farmers' Market, please feel free to contact the Village Office Staff at 315-824-1111.

APPLICATION FOR PERMIT FOR HAMILTON FARMERS' MARKET 2015

Instructions: Please complete and return this application with appropriate payment and proof of license or registration to the Village of Hamilton, 3 Broad Street, P.O. Box 119, Hamilton, NY 13346. Application must be completely filled out or it will not be accepted. Call 315-824-1111, if you have any questions.

The Village of Hamilton requires all vendors to meet Federal, State and Local Laws & Regulations pertaining to their business operations.

Name: _____

Business Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

E-Mail address: _____ Website: _____

Home Phone#: _____ Cell Phone#: _____

License Plate# _____

If you plan to sell products that require collecting sales tax, give your NYS Sales Tax #: _____

Proof of license or registration supplied: NYS Dept. Ag & Mkt _____ Dept of Health _____
(Photocopy must accompany application)

Type of permit applying for: (whole season, half season) _____

Please mark all items you intend to sell and list your specialty.

Fruits and/ or vegetables Resale? _____

Plants and/ or flowers Resale? _____

Honey, Maple Syrup or Apple Cider Specify _____

Eggs (Must be kept at 45° or less)

Baked Goods: (must be wrapped or placed in paper or plastic) Specify _____

Crafts/Art: List your specialty _____

Dairy: Specify _____

Meats (Must be kept at 41° or less), Seafood, Fruit Jams & Jellies: Specify _____ Resale? _____

Prepared Foods: Specify _____

Books: Must be authored by village resident or immediate nearby town

Other: Specify _____

Do you need an electric outlet? _____ Is Handicapped accessibility required? _____

Were you a 2014 vendor at the Market? _____ Do you request the same site? _____ Site # _____

Are you a non-profit requesting one of our Community Spaces? _____

- Are you raising money for a specific charity? _____ Which charity? _____
- Are you informing patrons of a specific organization? _____ Which organization? _____

CURB SPACES: (limited number of spaces): please circle appropriate amount

Vendors selling items for resale:

- Full Season Permit (May 3rd– Nov. 1st) \$315.00

Vendors selling items handmade or homegrown:

- Full Season Permit (May 3rd – Nov. 1st) \$165.00

PARK SPACES: please circle appropriate amount

Vendors selling items for resale:

- Full Season Permit (May 3rd – Nov. 1st) \$220.00
- Half Season Permit (May 3rd – Aug 2nd) \$125.00
- (Aug. 9th – Nov. 1st) \$125.00

Vendors selling items handmade or homegrown:

- Full Season Permit (May 3rd – Nov. 1st) \$120.00
- Half Season Permit (May 3rd – Aug. 3rd) \$ 75.00
- (Aug. 9th – Nov. 1st) \$ 75.00

Resale items are restricted to: fruits, vegetables, plants or seafood:

One Saturday Permit –Seasonal produce only \$25.00 (No discounts apply)

Non-Profit Permit- more than 2 consecutive weeks \$25.00

Note: Rules and Fees are subject to change before the market season begins.

Children under the age of 16 selling items handmade or homegrown by themselves: \$4.00 month

_____ 10% Senior Citizen Discount* (**Age 65 and over**) State Age_____

_____ 10% Village Resident Discount*

_____ 10% Veteran Discount*

*All discounts may apply

I have read the 2015 Village of Hamilton’s Rules & Regulations and that I hereby agree to comply with all regulations governing the Village of Hamilton Farmers’ Market. I hereby certify that the information completed above is true and accurate. I further understand that any applicant who makes false statements, representation of certification in this application shall be subject to a fine and/or revocation of their permit.

_____ Please if you give authorization to the Village of Hamilton to give your name and phone number to prospective customers.

Vendor Signature _____ **Date:** _____

The Fourth of July parade and festivities will be held on Friday, July 4th, and will not affect our Saturday, June 28th or July 5th regular market days. You will receive separate information from the Fourth of July Committee.

OFFICE USE ONLY

Fee Paid: \$ _____ Discount amount \$ _____ Date: _____

Check # _____ Employee Init. _____