

**Village of Hamilton
Board of Trustees Special Meeting
February 7, 2012
10:30am, Village Office**

APPROVED MINUTES

Present: Mayor Margaret Miller; Trustees: Sam Cooper, Russ Lura, and Debbie Kliman; Administrator Graham; CEO Paul McGinnis; Treasurer Mary Ann Henderson

Public Present: Dominick Pangallo

Agenda: Approved as written

The Mayor called the meeting to order at 10:34 a.m.

Gas Update: Administrator Graham stated he gave a presentation to the Hamilton Club. Sam Stradling asked if based on the recent audit, is this utility going to stand separate. The answer was yes. There is no account line in the State for a gas utility. Borrowing money from Village accounts to pay for this was discussed. It was learned that in 1962 the Jaycee's surveyed the Village residents and over 95% wanted natural gas. A gentleman from Mirabito called Administrator Graham to sell natural gas to the village. Trustee Lura stated more research needs to be done regarding an infrastructure expansion plan. Administrator Graham anticipates using present employees to install pipes off the backbone. Administrator Graham will give his gas presentation before the public hearing at the Board meeting on February 14, 2012.

Farmer's Market Application: A **motion** was made to approve the 10% veteran's discount. The **motion** was seconded by Trustee Kliman and carried.

Tyler Technology: Our software supplier INCODE has quoted a price of \$1,238.00 to include the name of the property owner's name on the utility bill so the Village can levy the Village tax bill on delinquent accounts. A **motion** was made by Trustee Lura to approve this expense. The **motion** was seconded by Trustee Cooper and carried.

Budget Meeting Dates: The Board set the following dates for budget discussion

February 23, 2012 at 2:15pm

March 1, 2012 at 9-11am

March 8, 2012 at 9-11am

March 13, 2012 at 10-11am

March 22, 2012 at 9-11am

March 29, 2012 at 9-11am

April 5, 2012 at 9-11am

Local Law Changes-Jim Stokes: Administrator Graham called Jim Stokes for the Board to ask

about possibly removing the licensing of apartments and if that would affect the process. Mr. Stokes stated that because you are reducing the scope and keeping the status quo he is advising to go ahead. Trustee Lura requested more discussion regarding licensing with Jim Stokes.

Code Enforcement Officer-Shared with Town of Hamilton: Mayor Miller stated that she was approached by Town Supervisor Eve Ann Shwartz and Peter Darby who have an interest in sharing the Village's CEO. CEO McGinnis is interested and stated he can do both jobs effectively. He anticipates spending at least 2 hours a week at the Town Office doing paperwork. There would be a contract with the Town of Hamilton that would include mileage and training expenses. The contract will be reviewed after 90 days. CEO McGinnis will need to keep accurate records of his time for the Town of Hamilton. Concerns were insurance, such as worker's comp and who will be supervising Mr. McGinnis. Trustee Cooper questioned how this shared service will benefit the Village. Our contract amount with the Town of Hamilton will be \$12,125.00. The consensus of the Board was to proceed with the plan to have CEO McGinnis shared between the to. The Village will write the contract.

Executive Session: A **motion** was made with Trustee Cooper to enter into an executive session at 12:48pm. The **motion** was seconded by Trustee Kliman and carried. A **motion** was made by Trustee Cooper to exit the executive session at 1:10pm. The **motion** was seconded by Trustee Kliman and carried.

Snowmobiles: The Mayor has received emails from concerned citizens regarding snowmobiles on the walking trails. The Mayor stated she proposes to designate the east trail for snowmobiles. Discussion will continue at tonight's meeting.

There being no other business to come before the Board, Trustee Cooper made a **motion** to adjourn. The **motion** was seconded by Trustee Lura and carried. The meeting adjourned at 1:32pm.

Respectfully submitted,

Kim Taranto