

**Village of Hamilton  
Municipal Utilities Commission  
4:30pm  
Regular Meeting of May 1, 2012**

**APPROVED MINUTES**

**PRESENT:** President John Basher; Commissioners: Larry Baker, Bob Holcomb, and Rob Gustafson; Village Administrator Sean Graham; Treasurer Mary Ann Henderson; Trustee Russ Lura; Line Foreman David Rhyde; Mayor Margaret Miller

**PUBLIC:** None

President Basher called meeting to order at 4:30p.m.

**APPROVAL OF AGENDA:** A **motion** was made by Commissioner Baker to approve the agenda as presented. The **motion** was seconded by Commissioner Gustafson and carried.

**APPROVAL OF MINUTES:**

**Regular Meeting of April 3, 2012:** The following changes were requested:

- \*Delete Bob Holcomb and add Mayor Miller to PRESENT.
- \*Status of Delinquent accounts-delete last sentence and replace with "Placing a lien on properties is not an option".
- \*Natural Gas Agreement-change Mike to Mark
- \*AT&T Request-delete all

A **motion** was made by Commissioner Baker to approve the April 3, 2012, minutes as amended. The **motion** was seconded by Trustee Lura and carried.

**Special Meeting of April 11, 2012:** A **motion** was made by Commissioner Holcomb to approve the April 11, 2012 minutes as written. The **motion** was seconded by Trustee Lura and carried.

**PERSONNEL:** Line Foreman Rhyde reported Chris Carhart has finished his B license for Water Plant Operator. Summer help will be Jordan Doroshenko and Brock Penny. Patrick Freer, a student at Colgate, will be

working with the GPS. Robin Maciag has resigned. The County has changed their job descriptions, Clerk Scheckler is checking to see if a competitive position is needed.

## **ELECTRIC**

### ***New Business***

**Line Foreman's Report:** Line Foreman reported there is a new hangar going up out at the Airport. He asked if single phase or three phase. After much discussion the Commission decided on a single phase. TWC & Davis Ulmer is having some compatibility issues. The Commission has requested more information. No action was taken. A new home is being built at 5 Trees that has required blasting to be done. Fifty-five transformers were disposed of for \$3,600.00. The crew is still setting poles and trimming trees on Payne Street. The sprinkler system bid was \$60,000.00 and an engineer will need to be hired.

**Status of Delinquent Accounts:** No concerns.

**NYISO-TCC:** Administrator Graham stated we purchase 8 megawatts to protect against congestion charges. 25% is due in June with the 75% balance due in October. A **motion** was made by Trustee Lura to purchase 8 megawatts and recommend to the Board of Trustees to have the Mayor execute the contract. The **motion** was seconded by Commissioner Gustafson and carried.

### ***Old Business***

**Natural Gas Agreement:** Administrator Graham reported the referendum passed. The Mayor and Administrator Graham had a conference call with Attorney Kevin Brocks. The MUC is now responsible from here on out. A plan will be put together to address training, contracts, equipment, RFP's, RFI's, scope of services, etc. Developing a formal name and contacting the PSC for advice was discussed. Administrator Graham has been contacted by URS Engineers and stated they will be sent an RFP.

**Rate Case:** The last of the requested information was sent to Frank Radigan on April 30, 2012. The preliminary report received the okay.

**ION Make Ready Work:** Colgate is still interested, although service has not been connected.

## **WATER**

### ***New Business***

A hydrant at 69 Hamilton Street will be changed the week of May 14th.

### ***Old Business***

## **SEWER**

***New Business***

There have been two complaints of slow volume leaving homes; one at 42 University and the other on W. Pleasant. Both have been resolved.

**Blue Heron:** Administrator Graham contacted Dave Jordan and Attorney Jim Stokes. Dave Jordan installed a door for \$4900.00 that will be deducted from their retainage. There is no statute of limitations. A **motion** was made by Commissioner Baker to pay all outstanding money owed to Blue Heron except for the work done by the Village of Hamilton. The **motion** was seconded by Trustee Lura and carried.

***Old Business***

**MRB Draft Report/Chesapeake Bay Limits:** No report.

**CLAIMS:** Commissioner Gustafson reviewed the claims and made a **motion** to pay them. The **motion** was seconded by Commissioner Baker and carried.

**Financial Statements:** The electric fund revenue is at 84%, expenses are at 73%. The water fund revenue is at 81%, expenses are at 71%. The sewer fund revenue is at 89%, expenses are at 67%.

**Building:** The Commission discussed the idea of developing a long range plan. Selling or refurbishing the MUC building was discussed.

The next meeting will be June 10, 2012 at 4:30pm, at the Village Office.

**ADJOURNMENT:** There being no further business to come before the Commission, Trustee Lura made a **motion** to adjourn. The **motion** was seconded by Commissioner Holcomb and carried. The meeting was adjourned at 5:50pm.

Submitted by,  
Kim Taranto