

**Village of Hamilton
Municipal Utilities Commission
4:30pm
Special Meeting of July 30, 2012**

APPROVED MINUTES

PRESENT: President John Basher; Commissioners: Larry Baker, Rob Gustafson, and Bob Holcomb, Village Administrator Sean Graham; Treasurer Mary Ann Henderson; Line Foreman David Rhyde; Clerk Alana Scheckler

PUBLIC: None

President Basher called meeting to order at 4:31p.m.

President Basher explained that the Trustees have changed their regular meeting date to the third Tuesday of the month. The Mayor has asked President Basher if the MUC would be interested in changing their meeting date to the second Tuesday of the month. All agreed to the change. A **motion** was made by Commissioner Baker to change the regular meeting date of the MUC to the second Tuesday of the month and remain at 4:30p.m. The **motion** was seconded by Commissioner Gustafson and carried.

Part-time Employee: Administrator Graham stated that the office staff is being stretched way too thin. With the addition of gas and the new website there isn't any down time to get caught up. He recommends creating a part-time office staff position. This would not be a civil service position to begin with. Treasurer Henderson distributed a spreadsheet showing what benefits are being offered to part-time employees presently. Usually benefits are 17% of the salary. A **motion** was made by Commissioner Gustafson to hire a part-time MUC employee at \$10.00 per hour for 20 hours a week with the same benefits of the current Deputy Clerk-Treasurer. The **motion** was seconded by Commissioner Holcomb and carried. Salary will be divided into thirds to be applied equally to electric, water, and sewer, with the benefits (17%) being paid by the Village.

There are four floor plans for the proposed new building. No action was taken.

Gas Update: Administrator Graham stated that the surveys that were sent out earlier this year to determine residents interest in gas were very helpful showing where the load was. Right now we are looking at possible routes. Attorney Brocks has signed the agreement. The MUC will be in charge of the project. Agreements between Colgate, Hamilton Central School and the Hospital are being drafted. A RFP is being developed. We are anticipating to be fully built out in five years. Initial data shows more savings to Colgate, CMH, and HCS than originally thought. A meeting with the surrounding Town Supervisors will be scheduled to discuss new franchises. Tapping point-Dominion, Tennessee Pipeline and Emkey are all options. A meeting is being scheduled for the first week in August with Frank Radigan and Kevin Brocks. A letter will be going out to three individuals to interview for the clerk of the works to oversee the project. The project completion date is September 2014. Administrator Graham is recommending Mark Cordiero to schedule our gas.

Commissioner Gustafson reported the State of New Hampshire has banned fluoride in their water. Harvard came out with a study that fluoride in the water lower IQ's in children.

The next meeting will be **August 14, 2012** at 4:30pm, at the Village Office.

ADJOURNMENT: There being no further business to come before the Commission, Commissioner Baker made a **motion** to adjourn. The **motion** was seconded by Commissioner Holcomb and carried. The meeting was adjourned at 5:20pm.

Submitted by,
Kim Taranto