

**Village of Hamilton
Municipal Utilities Commission
4:30pm
Regular Meeting of July 3, 2012**

APPROVED MINUTES

PRESENT: President John Basher; Commissioners: Larry Baker and Bob Holcomb, Village Administrator Sean Graham; Treasurer Mary Ann Henderson; Line Foreman David Rhyde.

PUBLIC: None

President Basher called meeting to order at 4:30p.m.

APPROVAL OF AGENDA: A **motion** was made by Commissioner Baker to approve the agenda as presented. The **motion** was seconded by Commissioner Holcomb and carried. President Basher asked that Natural Gas be added to future agendas just like electric, water, and sewer.

APPROVAL OF MINUTES:

Regular Meeting of June 5, 2012: President Basher asked that the words “at the Powerhouse” be added after new sprinkler system under Electric. A **motion** was made by Commissioner Holcomb to approve the June 5, 2012, minutes as amended. The **motion** was seconded by Commissioner Baker and carried. Commissioner Holcomb stated he is not receiving monthly minutes. His email address on file will be checked.

PERSONNEL: Line Foreman Rhyde reported that Jeff Schindler hurt his shoulder at training school and will need surgery in August. Mr. Schindler would like to attend the next training school while recovering from surgery. The Commission stated he must check first to see if it will count toward required training. If not, the Commission stated they will not pay for him to attend.

Ms. Hollie Hudson has been hired to fill the vacant office staff position. She will begin work on July 16, 2012.

ELECTRIC

New Business

Line Foreman’s Report: Line Foreman Rhyde reported there was an outage on half of the substation to do work. They changed fifty insulators, the breaker work is complete, the relay setting has been fixed, and the broken weld required three new pieces. Line Foreman Rhyde stated that when the meter reading is done the demand went to substation 2 will need to be adjusted (7.75 demand). Mark Cordiero will be notified of this. Lightning hit the Powerhouse Friday morning. We lost the transfer switch to the generator, lost the fire alarm system, lost a phone and speaker, lost the computer modem and possibly two computers. The insurance company has been notified and quotes are being generated to replace lost equipment.

Status of Delinquent Accounts: The Commissioners questioned the balances of 60 Utica Street, 16 Milford Street, 10 Broad Street, and 1439 River Road.

MEUA Delegate: Administrator Graham reported the meeting will be held August 28-31, 2012, in Corning. Treasurer Henderson and Administrator Graham will be attending.

DELEGATE RESOLUTION

Village of Hamilton

At the regular meeting of the Municipal Utilities Commission of the Village of Hamilton, New York, held on July 3rd, 2012, the following resolution was adopted:

Moved by Commissioner Baker, seconded by Commissioner Holcomb,

WHEREAS, the Municipal Utilities Commission of the Village of Hamilton, New York, is a municipal member of

the Municipal Electric Utilities Association of New York State, and

WHEREAS, the Annual Conference of Municipal Electric Utilities Association of New York State, has been called on August 28, 29, 30, and 31, 2012, to be held at the Radisson Hotel, Corning, New York, and

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Sean Graham be and is hereby designated as the accredited delegate of the Village of Hamilton, New York

On roll call: Affirmative 3, Negative: 0

A **motion** was made allowing Treasurer Henderson to also attend the MEUA meeting by Commissioner Baker, seconded by Commissioner Holcomb and carried.

Old Business

Natural Gas Update: Administrator Graham spoke with Attorney Kevin Brocks today and a signed contract for his services with regards to Natural Gas will be in our office Friday. Frank Radigan sent an email with respects to possible gas routes, and he anticipates a 5-year build out.

Rate Case: The rate case has been filed.

WATER

New Business

There was a water leak at 81 Lebanon Street. The piping at Payne Brook needs to be replaced. Line Foreman Rhyde has been in contact with Aaron from Madison County Health Department. Items replaced would be a new valve and six feet of pipe to be able to change the chlorination and fluoride injection points. The DOH wants the system down for 30 hours and that is not possible. Line Foreman Rhyde anticipates down time to be 5-6 hours in the last week of July. Colgate will need to be notified.

Old Business

SEWER

New Business

The crew is flushing all mains. Patrick, the summer intern, is GPSing all manholes, taking two pictures of everything, and getting inverts.

Old Business

Blue Heron/ Secondary Clarifier Update: Still not settled. Waiting on revised paperwork. Attorney Jim Stokes has been notified.

Chesapeake TMDL Update: Jimmy Joe Carl has invited the Mayor Miller, Administrator Graham, President Basher, and David Jordan down to talk with the DEC which concerns Administrator Graham. Administrator Graham called Jimmy Souzzo, from Delaware Engineering, to get his take on this issue. Administrator Graham has invited Mr. Souzzo to the Village for an informal, non-paid visit to discuss ideas with him.

CLAIMS: Commissioner Baker reviewed the claims and made a **motion** to pay them. The **motion** was seconded by Commissioner Holcomb and carried.

Financial Statements: Treasurer Henderson distributed financial reports. It is the first month of the new fiscal year, and all is well.

The next meeting will be **August 7, 2012** at 4:30pm, at the Village Office.

ADJOURNMENT: There being no further business to come before the Commission, Commissioner Holcomb

made a **motion** to adjourn. The **motion** was seconded by Commissioner Baker and carried. The meeting was adjourned at 5:15pm.

Submitted by,
Kim Taranto