

**Village of Hamilton
Board of Trustees
Special Meeting July 13, 2012
11:00 a. m. Village Office**

APPROVED MINUTES

Present: Mayor Margaret Miller; Trustees: Russell Lura, Sam Cooper, Dominick Pangallo, and Debbie Kliman; Administrator Sean Graham; Treasurer Mary Ann Henderson

Public Present: Shannon Mantaro, PCD; Sally Lura

The meeting was called to order at 11:00am.

Approval of Agenda: Approved as written.

Public Comment: None.

Salary for new Police Officer: Police Chief Gifford has put together a proposal outlining the salary and reasoning behind his calculations. Mayor Miller stated that it is more costly to hire someone brand new. Treasurer Henderson stated that because the sergeant's position has not been filled there is a savings there.

**Resolution #113-2012
VILLAGE POLICE OFFICER APPOINTMENT
Matthew Janczuk**

WHEREAS, the Village of Hamilton Chief of Police has interviewed applicants for a vacant full time Police Officer position, and

WHEREAS, the Village of Hamilton Chief of Police is recommending to the Village of Hamilton Board of Trustees that Officer Matthew Janczuk be appointed to open Police Officer position; now

THEREFORE, BE IT RESOLVED that the Village of Hamilton Board of Trustees appoints Matthew Janczuk to the position of full time Village of Hamilton Police Officer; and

BE IT FURTHER RESOLVED, that Officer Janczuk is placed on probation for a period of one (1) year and extendable on recommendation from the Village of Hamilton Chief of Police and approval of the Village of Hamilton Board of Trustees for a period of up to but not exceeding a total of seventy two (72) weeks; and

BE IT FURTHER RESOLVED, that Office Janczuku's starting hourly rate be nineteen dollars and forty one cents (\$19.41) per hour, totaling an annual salary of forty thousand three hundred and seventy eight dollars (\$40,378).

Motion by Trustee Kliman, seconded by Trustee Pangallo and carried.

Use of Attorney: The Trustees discussed whether having Attorney Jim Stokes on a retainer is a positive route to take versus an hourly rate. The Trustees had many questions and felt that it was in their best interest to table this to have more time to research the pros and cons.

5-Way Intersection Resolution: Trustee Pangallo intends on applying for a CGBG Grant and is asking for the Trustees to give their approval for using the money to refurbish the municipal parking lot. The Board discussed the different costs associated with this project and what can be included or not in the grant.

**Resolution Authorizing the Submission of the Community Development Block Grant Application for
the Downtown Hamilton Improvement Project
Resolution 114-2012**

WHEREAS, since 1972, professional studies have been prepared for or by the Village, all citing the need for improvements to the intersection of Broad, Utica, Madison, Payne and Lebanon Street (hereby referred to as “the 5-way intersection”), including the 1972 Bailey Association Report, 1992 Village Master Plan, 2000 Bero & Associates Conceptual Plan, 2001 McFarland Johnson Report and 2007 Greater Economic Development Plan; and

WHEREAS, the Village of Hamilton Master Plan (adopted March 2009) contains the following statement with regard to the 5-way intersection, “[the Master Plan] will support modification to streets, explore new parking opportunities, and investigate various traffic control mechanisms, when these would ease pedestrian movement and manage vehicular movement, particularly in the historic center”; and

WHEREAS, on September 23, 2009, Partnership for Community Development (PCD), with consent of the Village of Hamilton, issued a request for proposals for the 5-Way Intersection Study; and

WHEREAS, on November 30, 2009, Elan Planning, Design & Landscape Architecture, PLLC, entered into a contract to facilitate this project, and has since worked with the 5Way Intersection Task Force to complete the Five-Way Intersection Study and Proposed Improvement Concept Plan(the Plan); and

WHEREAS, the objectives of this plan include improving vehicular traffic movement, providing a safe pedestrian environment, improving the street aesthetics, parking and signage, and spurring economic development; and

WHEREAS, the Plan represents the culmination of a successful partnership among the PCD, the Village Board of Trustees, the Village Planning Board, the New York State Department of Transportation (DOT), the Town of Hamilton Board of Trustees, the Village Department of Public Works, the Village Pedestrian Safety Committee, The Village Police Department, Colgate University, and the Hamilton Business Alliance;

NOW THEREFORE, BE IT RESOLVED, that the Village Board authorizes the PCD, after collaboration with and with the approval of the Village Board of Trustees, to pursue funding for the implementation of the Plan-including the Addendum and amendments to the report requested by the Village Board, and in consideration of the DOT letter of June 2, 2011-for all stages up to and including execution and construction of the proposed improvements.

BE IT FURTHER RESOLVED, that the Village Board authorizes the Mayor to sign the CDBG Application.

Motion by Trustee Lura, seconded by Trustee Cooper and carried.

White Property: The Mayor reported that a consideration for the new DPW building is the White Property. In order to get a release from the FAA, and Environmental Assessment and archeological studies need to be done. Trustee Lura stated having this done does not commit us to building on this site.

Sacco Property: Trustee Kliman stated that several women are interested in the Sacco property as a dog park. Mr. Sacco may be donating the property for such a use. Trustee Kliman wondered if the Village was interested in purchasing the property for another use. The Board stated that at this time there are no plans to purchase the Sacco property.

The Mayor reported Senator Valesky is coming to talk to her on August 2, 2012. At the Board’s request, the Mayor will invite, at different dates and times, Congressman Hanna, Schumer, Senator Gillebrand, Dan Lamb and Bill Magee.

The Mayor asked Trustee Lura to investigate what it takes to become a City.

Mayor Miller reported that CEO McGinnis no longer wishes to continue working for the Town of Hamilton; the work load is too much.

Adjournment

There being no further business to come before the Board, Trustee Cooper made a **motion** to adjourn. The **motion** was seconded by Trustee Kliman and carried. The meeting was adjourned at 12:35pm.

Respectfully submitted,
Kim Taranto