

**Village of Hamilton
Airport/Airpark Commission
Regular Meeting of May 3, 2012
4:00pm. , Village Office**

APPROVED MINUTES

Present: Chairman Carl Albrecht; Commissioners: Roger Rowlett, Art Steneri, and Harvey Kliman; Administrator Sean Graham; Treasurer Mary Ann Henderson; Trustee Pangallo.

Public Present: None

Chairman Albrecht called the meeting to order at 4:00pm.

Approval of Agenda: A **motion** was made by Commissioner Steneri to approve the agenda as presented. The **motion** was seconded by Commissioner Kliman and carried.

Approval of Minutes: Regular Meeting of March 29, 2012: Commissioner Steneri requested two changes to the minutes. A **motion** was made by Commissioner Steneri to accept the minutes as amended. The **motion** was seconded by Commissioner Kliman and carried.

OLD BUSINESS

Security Substation: Administrator Graham reported he received final notice from DEC to approve the wetland mitigation that included the Security Substation, the partial parallel taxiway, and the fence. The bid package is being put together to include all of the projects.

Chairman Albrecht inquired as to the status of Mr. Hillman's new building. He will be writing a letter to request another extension.

Administrator Graham reported he took a purchase offer agreement to Mr. Brink. He is interested in purchasing property by the carwash.

Public Relations: Commissioner Steneri reported on the progress on the questionnaire. Commissioner Kliman asked whether there is an official logo. He took a picture at the Airport to use as a graphic for the survey. He would like to do a sampling at the Farmers' Market. Prices for copying and mailing were discussed. Chairman Albrecht will discuss copying with Colgate's Joanne Borfitz. An article will go in the Mid-York Weekly letting residents know there will be a survey with their utility bills.

Phase II Taxiway: The contractor and electrician have returned. The lights should be operational by May 4, 2012. Paving and striping will be next week. They will return in 30 days to saw-cut and seal joints and a new stripe.

NEW BUSINESS

Financial Report/Budget: Treasurer Henderson distributed the Airport budget and the DPW contract that begins June 1, 2012. Revenue at 102%. Expenses at 92%. There will be end of the year adjustments. A reserve fund has been established.

Father's Day Pancake Breakfast/Petting Zoo: Chairman Albrecht reported Lew is all set with the arrangement. It is all set to go.

Wind Farm: Administrator Graham reported there will be a meeting in the morning. A moratorium was recommended at the Town of Madison Planning Board meeting. Mr. Knauth will be addressing those present at the 9am meeting. Administrator Graham has contacted the FAA. Iroquois Soaring Association will be asked for their input.

Landing Fee Proposal: Lew Peterson has proposed charging a landing fee. Administrator Graham suggested waiving the fee if they take fuel. Local airports landing fees were considered as a reference point. It will be placed in AFD and put on the nodeums.

A **motion** was made by Commissioner Rowlett to charge a \$75.00 landing fee will be assessed to all transient turbine aircraft effective 5/7/12. The fee will be waived with the purchase of 50 gallons or more of fuel. The **motion** was seconded by Commissioner Kliman.

North Metal Hangar: Mark Parker has asked to rent the half hangar where Chuck Fox stored his bikes. The Commission set the price of \$75.00 per month rent and stated Mr. Parker will need to sign a lease agreement. Commissioner Rowlett stated the activities that go on there cannot be hazardous as to being incompatible with aviation fuel or aircraft storage. Two metal hangars are opening up due to pilots selling their aircraft. Jared Davis is moving into one.

There will be a meeting with the PCD, the Mayor, the Town of Hamilton Supervisor, and Joanne Borfitz to discuss the preferred uses of the Airpark. It is wise to revise the document in light of natural gas.

There will be a meeting with McFarland Johnson regarding the proposed tee hangar expansion on May 15, 2012, at 10am, at the Airport.

Claims: Chairman Albrecht reviewed the claims and approved them.

Next Meeting will be June 7, 2012, at 4pm, at the Airport.

Adjournment: There being no other business to come before the Commission, Commissioner Steneri made a **motion** to adjourn. The **motion** was seconded by Commissioner Kliman and carried. The meeting was adjourned at 5:45pm

Respectfully submitted,
Kim Taranto