

**Village of Hamilton
Airport/Airpark Commission
4pm
Regular Meeting of May 6, 2010**

APPROVED MINUTES

PRESENT: Chairman Carl Albrecht; Commissioners Roger Rowlett, Anne Clauss, Art Steneri; Director of Utilities and Public Works Sean Graham

PUBLIC PRESENT: Lew; Ben Eberhardt

Chairman Albrecht called the meeting to order at 4:00 p.m..

Approval of Agenda

Approval of Minutes

A **motion** was made by Commissioner Steneri to approve minutes of the regular meeting of April 1, 2010, as written. The **motion** was seconded by Commissioner Clauss and carried.

Old Business

SRE Building

Director Graham stated he was verbally notified on May 6, 2010, by the FAA that they will not be funding any SRE or equipment for the next several years. Low priority at this time. Commissioner Steneri asked if this was retroactive. Director Graham's reply was no.

Security Substation

Director Graham reported the State still does not have a budget. Director Graham has frozen the project. Once the State budget is approved, Director Graham stated he would be informed the next day of available funds. The grants for fencing, lighting, and the Security Substation are frozen. Future funding is unknown. NYS Transportation Bond Act money is 100% at \$499,000.00. Village sponsor is \$0.00. This figure is still solid. The fencing project will be completed in three phases. Once money is released, MJ can work on designing the fence. No mandates yet from Homeland Security regarding fencing. Lew prefers the south end of the runway be fenced first for the safety of aircraft and trail walkers.

A **motion** was made by Commissioner Clauss to have the Commission walk the trails so everyone is aware of what is needed. The **motion** was seconded by Commissioner Steneri and carried.

Taxiway Project

Director Graham reported 840 tons were placed on May 5, 2010, and 880 tons were placed on May 6, 2010. Topping of the northend will be May 7, 2010, and the southend will be May 11, 2010. Stripping will begin on May 13, 2010. Taxiway lights will be active on May 7, 2010. The FAA is very interested in continuing the project north, which would mean a 2.5% sponsor. The cost is unknown at this time. The DEC was here last week. They have concerns with

taking the taxiway all the way down. They would prefer to stop it short of the wetland. The FAA frowns on this. What has been tentatively proposed is to create a bigger wetland to allow for a full length taxiway. Commissioner Clauss presented the photo from the Master Plan and Director Graham explained the proposal using the photo.

LPV Update

Director Graham reported Airport is still on line for July 29, 2010. Preliminary plates, description of approach, for 3.5 approach is 1 1/4 mi. visibility and 330 ft. 1.7 approach is 1 mi and 258 ft. Commissioner Rowlett explained this is unbelievable good.

Fly In Breakfast

Ben Eberhardt presented an overview of this years plan. The one issue that remains is the parking and Fire Marshals. The event will take place June 20, 2010, Father's Day, from 8am-1pm at the Airport. Chairman Albrecht would like to insure that the residents of Hamilton be treated with the utmost respect. The organizers are Ben Eberhardt, Reg Wilson, and Carolyn Gowan. He is expecting over 1000 participants. Event insurance will be available for all. They are working on securing a hot air balloon. Aircraft will be on display. A cut rate price on low lead was discussed.

A **motion** was made by Commissioner Clauss that on Father's Day, June 20, 2010, from 8am-1pm, that the Hamilton Airport will advertise that any transient aircraft attending the Fly In Breakfast and purchases 100 low lead will receive 20cents off per gallon. The **motion** was seconded by Commissioner Steneri and carried.

Scenic Flights will be available. The price has increased by \$5.00. Ben Eberhardt stated the same signs as last year will be used, same trailer and propane tank. The scheduling of music will be different. Donations from Rotary will be given to the Ladies Aux at CMH and the donations from HBA will be sponsoring a scholarship for HCS. Two classic cars clubs have been invited. John Morris will head the car show. Den Kelly will have some sports cars on display. There will be Fire Trucks on display as well. Cossitt Concrete will also be contacted. Presell ticket are available.

A **motion** was made by Commissioner Clauss to approve plan as presented to the Trustees. The **motion** was seconded by Commissioner Steneri and carried.

CNY Aviation

Commissioner Steneri requested and update on CNY. Director Graham reported business has slowed down for them at the Airport.

New Business

Financial Report

Chairman Albrecht presented the financial statement June 1, 2009-April 30, 2010.

Commissioner Rowlett questioned Misc Revenue of \$6,640.00. Chairman Albrecht will contact Clerk Treasurer Winn and email information to Commissioners. Total revenue is \$377,400.00. Total expenses are \$271,984.00. Net Profit is \$105,416.00

Loader/Mower

Director Graham reported Randy Weaver found a Kubota tractor with a 15' mower for less than what was budgeted. The Kubota can be used year-round. The Village budgeted money for equipment for the DPW and Randy was able to purchase a used 544 loader from the Town of New Hartford.

Airport Security Requirements

Chairman Albrecht sent the Commissioners the directive and explained that the APC is not in compliance and cannot be due to some requirements are impractical. Chairman Albrecht is addressing.

MJ/VOH Project Meeting

Director Graham reported there is a meeting scheduled for May 13, 2010, with MJ to determine sponsored share and availability of money. Clerk Treasurer Winn has discovered the original portion of the road was never funded by anyone but the Village in 2000.

Commissioner Clauss reported she is on the rezoning committee. She is requesting updated maps to coordinate with the committee. Commissioner Rowlett stated it is critical to maintain a buffer around the Airport.

Chairman Albrecht reported on a letter from Andy Sabol regarding the requirement for insurance on his aircraft by the Village. Director Graham recommended having Jim Stokes draft a letter and Chairman Albrecht stated Director Graham should sign letter seeing it was addressed to him.

Director Graham reported Air BP's Quality Control Seminar is May 18-19, 2010. He will not be able to attend, but will see if Randy Weaver is available.

Next Meeting

The next meeting of the APC will be Thursday, June 10, 2010, at 4:00pm, at the Hamilton Airport.

Adjournment

There being no further business to come before the Commission, Commissioner Clauss made a **motion** to adjourn. The **motion** was seconded by Commissioner Steneri and carried. The meeting was adjourned at 5:10pm.

Respectfully submitted,

Kim Taranto