

**Village of Hamilton  
Airport/Airpark Commission  
Regular Meeting of June 7, 2012  
4:00pm. , Village Office**

**APPROVED MINUTES**

**Present:** Chairman Carl Albrecht; Commissioners: Roger Rowlett, Art Steneri, Keith Watkins, and Harvey Kliman; Administrator Sean Graham; Treasurer Mary Ann Henderson; Trustee Dominick Pangallo; Mayor Margaret Miller

**Public Present:** None

Chairman Albrecht called the meeting to order at 4:00pm.

**Approval of Agenda:** A **motion** was made by Commissioner Steneri to approve the agenda as presented. The **motion** was seconded by Commissioner Kliman and carried.

**Approval of Minutes: Regular Meeting of May 3, 2012:** A **motion** was made by Commissioner Steneri to accept the minutes as presented. The **motion** was seconded by Commissioner Kliman and carried.

**OLD BUSINESS**

**Security Substation/Fence/Lighting:** Administrator Graham received an email from Bill Verfus stating that they met with the architects who are finalizing everything with the hopes of going out to bid next week.

**Public Relations:** Commissioner Steneri reported the survey is completed. Colgate will be doing the printing. An article will go in the Mid-York Weekly letting everyone know the survey will be included in the August billing.

**Phase II Taxiway:** Administrator Graham reported the project is 99% complete. Painting will need to be done again. Waiting for the final pay application from JBS Dirt.

**Wings Way Signage:** The sign at the entrance to Wings Way needs to be updated. Dave Grace will need to be contacted to change the sign.

**Eagle Aviation Sign:** They put a rather large sign up on our building that was never approved by the Commission. CEO McGinnis checked and the sign does meet the sign code. Administrator Graham will have them complete a sign permit application.

**Wind Turbines:** Chairman Albrecht received a call from someone associated with MadisonMatters. There is a hearing on June 11, 2012, at Madison Central School. The business of transportation in general and aviation transportation are not agenda items for the meeting. The Mayor will be attending the meeting and would like representatives from the Commission. Commissioner Steneri and Rowlett will attend as reps from the APC.

**Hillman & Sons Property:** The Commission has not received a letter from Mr. Hillman

requesting and extension to his waiver. Administrator Graham will invite him to the next meeting.

**Rubenstein Lease:** Administrator Graham reported Mr. Rubenstein has paid his annual bill for the lease for the property.

### **NEW BUSINESS**

**Financial Report/Budget:** Treasurer Henderson distributed the Airport monthly report. The new Gross Profit Report 2011-2012 was reviewed. Our cumulative net profit for the month of May is \$26,335.00. Revenue at 117%. Expenses at 110%.

**Father's Day Pancake Breakfast/Petting Zoo:** Chairman Albrecht reported he has no new information. A final review of the organizers is scheduled for early next week. Chairman Albrecht has consulted with Lew Peterson and he is content with the plans. Traffic control was discussed.

**Annual Fuel Report:** Administrator Graham distributed reports on Jet A and 100LL showing gallons sold per month, gross revenue per month, and net revenue per month for the Commission to review and discuss.

Mayor Miller stated the Trustees have been discussing the need for a new DPW building and its possible location. One consideration is the back end of the White's property where the current barn is located. It will need an FAA release.

Chairman Albrecht reported he was contacted by a local businessman inquiring about property at the Airpark.

A pilot's meeting will be scheduled for early Fall 2012.

**Claims:** Will be reviewed by Mayor Miller.

Next Meeting will be **July 5, 2012, at 4:00pm**, at the Airport.

**Adjournment:** There being no other business to come before the Commission, Commissioner Steneri made a **motion** to adjourn. The **motion** was seconded by Commissioner Rowlett and carried. The meeting was adjourned at 4:40pm

Respectfully submitted,  
Kim Taranto