

**Village of Hamilton
Airport/Airpark Commission
4pm
Regular Meeting of April 1, 2010**

APPROVED MINUTES

PRESENT: Chairman Carl Albrecht; Commissioners Roger Rowlett, Anne Clauss, Art Steneri; Director of Utilities and Public Works Sean Graham

PUBLIC PRESENT: None

Chairman Albrecht called the meeting to order at 4:00 p.m..

Approval of Agenda- Chairman Albrecht added two items under new business. A request for \$15,000 from Colgate and CNY Aviation Lease. Agenda was approved as amended.

Approval of Minutes

A motion was made by Commissioner Steneri to approve minutes of the regular meeting of February 11, 2010, as written. The motion was seconded by Commissioner Clauss and carried.

Old Business

SRE Building- No new updates.

Security Substation- Director Graham reported the original engineer was terminated. The plans he submitted were reviewed and minor changes were made. The final draft will go out to bid next week. There will be a meeting with the Department of Health regarding the water main. Next week all street lights will be located. Commissioner Steneri asked if conduit for street lights will be under the sidewalks. The moving of one switch box was discussed. Commissioner Clauss asked if there is a way to clarify what monies are being charged to what account. Director Graham stated he will forward an ACIP spreadsheet to all Commissioners. Director Graham reported he has had a lot of interest from local contractors to bid on this job. Charging for sets of plans was discussed. Landscaping was discussed.

Taxiway Project- Director Graham reported on April 8, 2010, there will be a pre-restart construction meeting at the Airport with Baker Excavating. The DEC will be at the meeting as well. Director Graham stated he will not be present when regrading starts. Randy Weaver will oversee project until Director Graham's return. MJ will provide an on-site engineer. Colgate Commencement is May 16, 2010, and Director Graham anticipates project will be completed by then.

LPV Update- Director Graham spoke with Chris Fales regarding the alleged obstructions 13,000 feet from the South end of the runway. Several trees are at issue, costing several hundred thousand to remove. Their plan is to change the glide slope. Still on line for 7/29/10. Commissioner Rowlett reported it looks as though there will be a re-release of the VOR

approach in November.

New Business

Financial Report – Chairman Albrecht will email report to Commissioners.

Budget-Director Graham presented the Airport Capital Projects Budget. The Commissioners reviewed spreadsheet:

Partial Parallel Taxiway Phase III- Director Graham recommends keeping this in the budget.

Fuel Tank Upgrade- Too cost prohibited at this point. Director Graham recommends eliminating.

Crack Sealing- Director Graham strongly recommends approving this. The cracks are on the apron and around the buildings. An outside company would be hired to complete to specs.

Terminal Hangar Rehab- Director Graham reported this bond has been submitted. He is unsure when money will be available.

T Hangar- Director Graham stated this money is on hold indefinitely due to the State budget.

New Mower- Director Graham strongly encourages the Commission to approve. The Village will contribute half on total cost. It is a new 11'6" wide, hydraulic mower. Commissioner Steneri inquired if mower could be used for other purposes. Director Graham reported it will be used for mowing only,

Front End Loader- Director Graham reported a loader would help with snow removal. A used loader has been located for \$40,000.00. Half the cost would be the responsibility of the APC. This piece of equipment could be used for other purposes.

Commissioner Rowlett is concerned that spending all the cash profit will prohibit the ability to have a reserve fund for the future.

The recommendation is to approve the mower and defer buying the loader was made by Commissioner Clauss. It was seconded by Commissioner Steneri. Chairman Albrecht will make recommendation to the BOT.

Fly-In Breakfast- Ben Eberhardt is proposing cut rate fuel prices for the Father's Day Pancake Breakfast weekend. He believes this will be an incentive for antique aviators to fly in. Chairman Albrecht will gather information from Clerk Treasurer Winn. This item will be placed on next month's agenda. Having extra fuel on hand was discussed.

15K Request- Chairman Albrecht reported that although the Commission did not make the request for funds from Colgate this year, the Mayor and BOT will be making a request for these funds due to a loss of taxable property. The Mayor will be sending out a letter to Colgate requesting these funds for Capital Improvements. Commissioner Clauss is requesting that if this money is received it is designated to a reserve account.

CNY Aviation Lease- Chairman Albrecht reported lease has been signed and is waiting to be notarized.

Next Meeting – May 6, 2010 at 4:00pm.

Adjournment

There being no further business to come before the Commission, Commissioner Steneri made a motion to adjourn. The motion was seconded by Commissioner Clauss and carried. The meeting was adjourned at 5:05pm.

Respectfully submitted,

Kim Taranto